The checklists required for the code compliance/working phase of design are listed below. Include all checklists in the design submittal unless the VT PM indicates differently.

Use the checkboxes in this list to indicate which checklists have been completed for the design phase. Include a completed version of this master list with the design submittal.

Include code compliance narrative checklist information in the phase submittal. See DCSM sections 2.1 and 2.6 for additional details on the narrative.

Include working drawing checklist information with the project drawings. See DCSM sections 2.3 and 2.6 for additional details on drawings.

Complete the package checklists electronically and indicate yes, no, or N/A for each item. Be prepared to explain responses if questioned by the VT PM or UBO.

|  |  |  |  |
| --- | --- | --- | --- |
| Code Compliance narrative checklists: | | Working drawing checklists: | |
|  | General Requirements |  | Submittal Requirements |
|  | Civil and Environmental |  | General Requirements |
|  | Hazardous Materials |  | Title Sheets and Building Code Data |
|  | Architectural |  | Summary Floor Plan |
|  | Structural |  | Site and Civil Plan |
|  | Fire Systems |  | Demolition |
|  | Mechanical |  | Architectural |
|  | Power Plant |  | Landscape Architectural |
|  | Plumbing |  | Foundations |
|  | Electrical and Electronic Systems |  | Concrete |
|  |  |  | Structural |
|  |  |  | Roofing |
|  |  |  | Special Requirements |
|  |  |  | Openings |
|  |  |  | Calculations |
|  |  |  | Fire Systems |
|  |  |  | Mechanical |
|  |  |  | Utilities |
|  |  |  | Plumbing |
|  |  |  | Electrical |
|  |  |  | Control Systems |
|  |  |  | Furnishing and Equipment |