Include the following information with the schematic project drawings. See DCSM sections 2.3 and 2.4 for additional details on drawings.

**Instructions**:

Indicate your response to each item in the checklist. Select ‘Yes’ if the checklist item has been completed in full. Select ‘No’ or ‘N/A’ if that item is not included or not required for the specific project. Explain why that item has not been included in the submittal.

|  |  |
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| **RESPONSE** | **REQUIREMENTS** |
| Choose an item. | Submit plans, specifications, cost estimates, and other data in accordance with DCSM section 1.5, the design phase requirements in DSCM section 2.4, and the schematic checklists. |
| Choose an item. | Submit drawings in accordance with DCSM section 2.3, the schematic drawing requirements in DSCM section 2.4.5, and the schematic drawing checklists. |
| Choose an item. | For pool projects, submit a completed CR-2 form. See DCSM sections 2.2.2 and 2.4.1.1. |
| Choose an item. | Submit the A/E project cost estimate. The A/E shall prepare the schematic design estimate in accordance with DCSM sections 2.2 and 2.4.3. |
| Choose an item. | Confirm that all plan sheets have a single location on the right side for a 2½″ × 2½″ box for the UBO stamp approval. |
| Choose an item. | Confirm that all site and civil plan sheets have a second location on the right side for a 2½″ × 2½″ box for SID stamp approval. This box may be above or below the dedicated location for the UBO stamp approval. |
| Choose an item. | Submit title sheets and the completed schematic drawings checklist. |
| Choose an item. | Submit site drawings and the completed site and civil plan schematic drawings checklist. |
| Choose an item. | Submit architectural drawings and the completed schematic drawings checklist. |
| Choose an item. | Submit landscape architectural drawings and the completed schematic drawings checklist. |
| Choose an item. | Submit the fire protection information plan and the completed schematic fire systems checklist. |
| Choose an item. | Submit the verification of existing conditions in accordance with the DCSM section 2.4.1.2. |