Include the following information on the preliminary project drawings. See DCSM sections 2.4 and 2.6 for additional details on drawings. See DCSM section 2.4.13 for additional landscape architectural drawing information.

**Instructions**:

Indicate your response to each item in the checklist. Select ‘Yes’ if the checklist item has been completed in full. Select ‘No’ or ‘N/A’ if that item is not included or not required for the specific project. Explain why that item has not been included in the submittal.

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| **RESPONSE** | **REQUIREMENTS** |
| Choose an item. | Provide an existing conditions plan. Show existing pavement, vegetation (including trees labeled with species and caliper size), fixed vertical elements (lighting, trash, benches, etc.), site contours and spot elevations, existing utilities (storm drains, sanitary sewers, water distribution, fuel gas distribution, fiber optics, building utility distribution pipes and tunnels, electrical, hydrant locations, and data on fire flow tests, etc.), existing building perimeter, entrances, and finished floor elevations. |
| Choose an item. | Provide a site demolition plan. Indicate items to be demolished (structures, walks, utilities, trees, etc.) and items to be protected during construction. Show the tree protection fencing. Delineate the limits of disturbance. Plans should coordinate details associated with demolition plan. See the VT Design Standard Detail Library for applicable details (e.g., the tree protection detail). |
| Choose an item. | Provide a layout plan and dimensions. Indicate dimensioned relationship of new work to boundaries and existing structures. Show tree protection fences and lighting fixtures. Delineate the limits of disturbance. |
| Choose an item. | Provide a planting plan. Include location, size, and layout of all proposed plant materials. Include soil testing locations. Confirm that the soil testing report has been provided to the University Landscape Architect and submitted prior to approval of the proposed plant list. Include tree protection fences and delineate the limits of disturbance. Confirm that the soil testing report includes sample locations, soil analysis (e.g., pH, compaction, and soil composition), and soil amendment recommendations. |
| Choose an item. | Provide an Accessibility plan. Indicate pedestrian circulation including Accessible routes. Identify on- and off-site pedestrian destination points, major pedestrian traffic generators, future facilities, etc., to ensure that proposed walks will address future pedestrian movements. Include emergency access routes, and location and quantities of general and Accessible parking spaces (if any). Map Accessible routes through each phase of construction. Include tree protection fences and delineate the limits of disturbance. The signage plan can be combined with Accessibility plan if the required information for both plans is clearly expressed. |
| Choose an item. | Provide a scoring plan. Detail the layout of scoring patterns in all paved surfaces. The scoring plan can be combined with the layout plan if the required information for both plans is clearly expressed. |
| Choose an item. | Provide a site materials plan. Include the location and callouts for all hardscape (paving, curbs, walls, steps, etc.) and fixtures or furniture (handrails, guardrails, bike racks, trash and recycling, etc.). Delineate the limits of disturbance. Include tree protection fences, heavy-duty and light-duty paving, fire truck access routes, paving type, walls, curbs, mulched landscape beds, lawn, gravel or river rock, handrails, guardrails, steps, lighting plan, etc. Confirm that all hardscape materials will be delivered for approval. Submit a photometric plan illustrating Kelvins and luminaries prior to approval of the lighting design. |
| Choose an item. | Provide a wayfinding or signage plan. Include the location and identity for all exterior signage requirements (pedestrian wayfinding, building identification, parking information, etc.). The wayfinding or signage plan can be combined with the Accessibility plan if the required information for both plans is clearly expressed. |
| Choose an item. | Provide a grading plan. Include new and existing elevation contours affected by new work. Include spot elevations showing positive drainage towards stormwater facilities and detailing top and bottom of wall, stair, ramp, etc. Indicate slopes, especially in lawn areas and pathways of travel. Include spot elevations for rim elevations at drainage inlets, low points, and high points. Indicate swales and demonstrate how regraded contour lines tie-in to existing contours at gentle angles. Include tree protection fences and Limit-of-Work delineation. Note finished floor elevations. |
| Choose an item. | Provide a planting schedule. Include, at a minimum, species (Latin and common names), variety or cultivar (if any), size, condition (container-grown, balled and burlap, bare root, etc.), spacings, and notes pertaining to installation. The planting schedule can be combined with the planting plan if the required information for both is clearly expressed. |
| Choose an item. | Provide site details. Include detailed drawings for site elements in this section of the landscape architectural drawing set. |