Include the following information on the preliminary project drawings. See DCSM sections 2.4 and 2.6 for additional details on drawings.

**Instructions**:

Indicate your response to each item in the checklist. Select ‘Yes’ if the checklist item has been completed in full. Select ‘No’ or ‘N/A’ if that item is not included or not required for the specific project. Explain why that item has not been included in the submittal.

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| **RESPONSE** | **REQUIREMENTS** |
| Choose an item. | Provide plans of each floor (with room numbers) showing single-line duct layouts, tentative air (supply, return, and exhaust) quantities, equipment locations, and layouts and general routing of heating and cooling piping. |
| Choose an item. | Provide equipment schedules with tentative sizes, capacities, identification numbers, features, etc. |
| Choose an item. | Indicate locations and sizes of fans, pumps, compressors, air handling equipment, dampers, etc. |
| Choose an item. | Provide preliminary layout and elevation of equipment room and/or central system showing configuration, tie-ins, etc., as necessary to describe system. |
| Choose an item. | Identify central heating or cooling plants, distribution piping, and equipment. |
| Choose an item. | For buildings where space pressurization is critical for occupant safety (such as a laboratory building), provide a room pressurization drawing that shows the relative room pressures in relation to each other in critical spaces. |