



University Building Official  
Sterrett Facilities Complex, 30A  
[VTUBO-g@vt.edu](mailto:VTUBO-g@vt.edu)  
HECO-13.2a

Rev. 01/21

### CERTIFICATE OF PARTIAL OR SUBSTANTIAL COMPLETION BY CONTRACTOR

TO: University Building Official  
230 Sterrett Facilities Complex, 30A (0529)  
Blacksburg, VA 24061

Date: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_  
PROJECT NO: \_\_\_\_\_  
INSTITUTION/AGENCY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

In accordance with the requirements of the Agreement between the Owner and the Contractor, the undersigned Contractor hereby states that portions of the above named project are substantially completed in accordance with the requirements of the Contract Documents as modified by approved change orders. Those portions of the project now substantially complete are: *(list or describe)*

All applicable tests, certificates and regulatory inspections required by the Virginia Uniform Statewide Building Code and the Contract Documents have been performed with respect to the substantially completed portions of the project and the Owner has been provided with a copy of each report.

As-built marked up prints of the substantially completed portions of the project have been provided to the Architect/Engineer as required by the Contract Documents.

The Owner has been provided with a copy of all warranties and guarantees, including the starting date(s) of all warranties and guarantees, written and unwritten, required by the Contract Documents with respect to the completed portions of the project, except as follows:

All training, operating instructions and maintenance manuals required by the Contract Documents have been provided to the Owner, except as follows: *(list or describe)*

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

\_\_\_\_\_  
(Typed Contractor Name)

By: \_\_\_\_\_  
(Signature in ink)

\_\_\_\_\_  
(Typed Name & Title)