

**CERTIFICATE OF PARTIAL OR SUBSTANTIAL COMPLETION BY  
CONSTRUCTION INSPECTOR, MANAGER, or ADMINISTRATOR**

TO: University Building Official  
71 Sterrett Facilities Complex (0529)  
Blacksburg, VA 24061

Date:

**PROJECT TITLE:**

**PROJECT NO:**

**INSTITUTION/AGENCY:**

**ADDRESS:**

In accordance with the requirements of the Agreement between the Owner and the Construction (Inspector) (Manager) (Administrator) and based upon the knowledge gained in the performance of the construction period services required in said Agreement, the undersigned hereby states that the following portions of this project appear to be substantially completed in accordance with the requirements of the Contract Documents, the approved shop drawings and submittals, and the approved Change Orders and are recommended for occupancy: *(list or describe areas)*

The Special Inspections required by Form HECO-6b have been performed and all deviations noted have been reported to the A/E for appropriate action or resolution. All other applicable tests, certificates and regulatory inspections required by the \_\_\_\_\_ edition of the Virginia Uniform Statewide Building Code, which was the basis of the design of the project, have been performed with respect to the substantially completed portions of the project and the Owner has been provided with a copy of each report, except for the following:

The handicapped accessibility features including clearances and fixture mounting heights required by Contract Documents have been inspected and the requirements have been met.

A tentative list of unfinished Work and defective Work as noted in the Substantial Completion Inspection, referred to as the "punch list", is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents.

(Typed Firm Name)

By:

(Signature in ink)

(Typed Name &Title)

The following documents are attached to and made a part of this Certificate: (list)

- Checklist for Beneficial Occupancy (Form HECO-13.3b)