NOTICE OF INVITATION FOR BIDS – IFB # 208-18268-000
Construct Chiller Plant Phase II
in Blacksburg, Virginia

Sealed bids are invited for the Construct Chiller Plant Phase II project at Virginia Polytechnic Institute and State University (Virginia Tech) located in Blacksburg, VA.

The project is described as replacing and upgrading of the central plant equipment in the existing campus chiller plants and the expanding the underground distribution infrastructure to link campus chiller substations and bring existing campus buildings online.

Sealed bids will be received at Virginia Tech Facilities Contracts (0129), 90 Sterrett Facilities Complex, 230 Sterrett Drive, Blacksburg, Virginia 24061.

The deadline for submitting bids is 2:00 PM sharp, as determined by the Bid Officer, on February 28, 2019.

The bids will be opened publicly and read aloud beginning at 2:00 PM, on March 1, 2019 in Sterrett Facilities Conference Room 21.

A non-mandatory pre-bid conference and site tour will be held at Sterrett Facilities Complex (Classroom) starting at 1:00 PM, on January 15, 2019.

The cutoff date for pre-bid questions will be 5:00 PM, February 8, 2019.

Bid Bond and Contract Security will be required.

GCPay: Contract payments shall be made through GCPay. Go to www.dgs.virginia.gov/deb to see the fee schedule and go www.gcpay.com to see the instructions on how to process pay applications.

eVA Vendor Registration: The bidder or offeror shall be a registered vendor in eVA. See the attached eVA Vendor Registration Requirements.

Contractor License and Registration: Contractor license and registration is required in accordance with Section 54.1-1103 of the Code of Virginia. See the Invitation for Bids for additional contractor qualification requirements.

Procedures: Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid will be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves the right to reject any or all bids.

Subcontracting Plans and SWaM Spend Reporting: Each prime contractor who wins an award in which a provision of a small business subcontracting plan is a condition of the award (see Instructions to Bidder, item 17) AND is not individually certified as a Small, Woman Owned or Minority Owned vendor through the Commonwealth of Virginia SWaM certification program (http://www.sbsd.virginia.gov/certification-division/) shall deliver evidence of compliance with their small business subcontracting plan each time a request for payment is submitted.

Upon completion of the contract, the contractor agrees to furnish with the final request for payment, at a minimum, the following information: name of firm with the DMBE certification number or FEIN number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product or service provided. Payment(s) may be withheld until compliance with the subcontracting spend reporting is received and confirmed. The Owner reserves the right to pursue other appropriate remedies to include, but not be limited to, termination for default.
A template for reporting subcontracting data can be found at:

http://www.procurement.vt.edu/Vendor/vendorlink.html

The university encourages including all subcontractor (SWaM certified and non-SWaM certified) spend on reports submitted.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications plus such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. ‘Notice of Award’ or ‘Notice of Intent to Award’ will be posted on eVA, Virginia Department of General Services’ central electronic procurement website, at https://eva.virginia.gov

Electronic copies of the Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the following link:

https://drive.google.com/open?id=1IkTbUjqlQbkFToiDHAMy2ieCQHZ0I
Vendor eVA Registration Requirements

**eVA Vendor Registration:** The eVA Internet electronic procurement solution (http://eVA.virginia.gov) streamlines and automates government purchasing activities for the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide construction and/or professional services to the Commonwealth shall participate in the eVA electronic procurement solution. All bidders or offerors must register in eVA; failure to register will result in their bid/proposal being rejected. There are no fees to register, however, transaction fees apply as follows:

The Vendor Transaction Fee shall be:

(i) **DSBSD-certified Small Businesses:** 1%, capped at $500 per order.

(ii) **Businesses that are not DSBSD-certified Small Businesses:** 1%, capped at $1,500 per order.

**eVA Contracts and Orders:** The solicitation/contract will result in (one) purchase order(s) with the eVA transaction fee specified below assessed for each order.

The Vendor Transaction Fee shall be:

(i) **DSBSD-certified Small Businesses:** 1%, capped at $500 per order.

(ii) **Businesses that are not DSBSD-certified Small Businesses:** 1%, capped at $1,500 per order.

The eVA transaction fee will be assessed approximately 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

The eVA transaction fees listed above are per the eVA Fee Schedule, revised 7/1/2014. Please refer to the eVA website for subsequent fee revisions.

DSBSD is the Virginia Department of Small Business and Supplier Diversity, a new department which went into effect 1/1/2014. The operations of the former Department of Minority Business Enterprise (DMBE) are currently being transitioned into DSBSD. Until such time as the transition is complete, consider “DSBSD-certified” and “DMBE-certified” to be equivalent terms.