

## Stormwater Record Report Checklist –Wet Pond

### Section 1 – SWM Facility General Information

Project Name:	Project Location:
BMP Location (Latitude/Longitude in decimal degrees):	
BMP ID:	Total Drainage Area To BMP (Acres):
Impervious Drainage Area to BMP (Acres):	Pervious Drainage Area to BMP (Acres):
6 <sup>th</sup> Order HUC:	Date Facility Brought Online:
Name of any impaired waters the BMP discharges to (2012 305(b)/303(d)):	
Pretreatment: <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes indicate type of pretreatment:

### Section 2

**Instruction:** This checklist shall be completed if a Wet Pond has been designed and installed on a construction site. The completed checklist shall be provided as a part of the Stormwater Record Report submittal for each installation of a Wet Pond. The Stormwater Record Report for installing a Wet Pond shall contain the following information for submittal to Virginia Tech Site and Infrastructure Development:

- Completed Stormwater Record Report Checklist – Wet Pond
- Professional Engineer seal and signature
- Project description
- Location map showing the location of the Wet Pond
- Original design documents including:
  - Drainage area maps
- Wet Pond details showing:
  - Underdrain/Outlet storm drain invert
  - Riser Top Elevation
  - Top of berm/seat wall elevations
  - Final Planting Plan
  - Pretreatment Details
  - Sizing calculations
- Material specifications for each layer of material used including stone, soil, liner, geotextile, filter fabric, etc.
- Record survey information including:
  - Outlet storm drain invert
  - Underdrain inverts

- Pictures of all surveyed elements and all layers being installed
- Pictures of the underdrain and outlet storm drain connections to cleanouts and to the riser structure
- Pictures of liner key-in installation
- Survey information for the top of the berm/seat wall
- Survey information for the top of the riser structure
- Updated drainage area maps to reflect any grading amendments affecting the overall drainage area to the Wet Pond, if applicable
- Include Maintenance and Inspection Schedule/Requirements

Virginia Tech Site and Infrastructure Development reserves the right to not approve the Stormwater Record Report if it does not contain the items listed above.

Professional Engineer: \_\_\_\_\_ Date: \_\_\_\_\_