

Virginia Tech Application to University Building Official

Rev. 07/2021
HECO-17

Plan Review

Capital

UBO Project # _____

Permit Application

Non Capital

Work Order # _____

| Project: | <u>Code</u> | <u>Description</u> | |
|----------------------|-------------|--------------------|-----------------|
| Agency (Owner): | _____ | _____ | Location: _____ |
| Project Title: | _____ | | |
| Applicant: | _____ | Applicant Phone: | _____ |
| Applicant Mail Stop: | _____ | Applicant Email: | _____ |

Client Organization: _____ Client Name: _____

Client Email _____ Client Contact Number: _____

Review Submittal

Courtesy

Schematic

Preliminary

Work Drawings _____%

100% Construction

SI/RFI/ASI _____

Permit Type Required

Check ALL that apply.

Building

Mechanical

Fuel Gas

Electrical

Plumbing

Fire Alarm

Fire Suppression

KEY INFORMATION (DATA)

AARB Approval Date: _____

Estimated Construction Start Date: _____

BOV Approval Date: _____

Estimated Construction Completion: _____

Date of Plans & Specifications: _____

Estimated Value: _____

Virginia Tech Application to University Building Official

Rev. 07/2021
HECO-17

DESCRIPTION OF WORK AND STRUCTURE

Provide project description below (add pages if required)

Building Name: _____ Building Number: _____

Space or Room Number: _____

Street Address, if applicable: _____

Nature of Work: _____ Provide project description below (add pages if required): _____

Description of Work:

Building Code Edition: _____ Accessibility Standards: _____

Construction Type: _____ Occupancy Use Groups: _____

Occupant Load: _____

Building Height (feet): _____ Building Floor Area (gsf): _____

Code Modifications Issued: Yes No **If Yes, attach original copies of approved code modifications.**

Roof Live Load (psf) _____ Wind Speed _____

Site Class: _____ Wind Exposure Category: _____

Soil Bearing Capacity (psf): _____ Seismic Design Category: _____

Special Inspections Required: Yes No **If Yes, attach original copies of approved documents.**

Fire Suppression

- Wet
- Dry
- Chemical
- Other
- None
- Not Required

Elevators

- New _____
- Existing _____
- Total** _____
- Other Conveyors**
- New _____
- Existing _____
- Total** _____

Fire Alarm System

- Automatic
- Manual
- None
- Not Required

Virginia Tech Application to University Building Official

DESIGNERS AND CONTRACTORS

Architect of Record: _____ License No.: _____

Structural Engineer of Record: _____ License No.: _____

Geotechnical Engineer of Record: _____ License No.: _____

Mechanical Engineer of Record: _____ License No.: _____

Electrical Engineer of Record: _____ License No.: _____

Plumbing Engineer of Record: _____ License No.: _____

Special Inspector (Agent 1): _____ License No.: _____

General Contractor (CM): _____ License No.: _____

Building Contractor: _____ License No.: _____

Mechanical Contractor: _____ License No.: _____

Electrical Contractor: _____ License No.: _____

Plumbing Contractor: _____ License No.: _____

Fire Protection Contractor: _____ License No.: _____

Fuel Gas Contractor: _____ License No.: _____

Other: (Define) _____ License No.: _____

BUILDING OFFICIAL ACTION

Date Received: _____

Fire Protection Systems: _____

Safety Shower: _____

VA Dpt. Of Health (prior to issue) _____

SID (prior to issue) _____

Lead and Asbestos (prior to issue) _____